Technology Coordinating Council

Thursday, September 21, 2017, 3:30-5:00 pm
CC Student Center I 209

		Members Present	X
Chair: Nabil Abu-Ghazaleh			
Presidents alternate as Chair every year			
Cuyamaca College President		Julianna Barnes	X
Grossmont College President		Nabil Abu-Ghazaleh	X
Vice President Student Services, Cuyamaca College (Interim)		Aiden Ely	
Vice President Student Services, Grossmont College		Marsha Gable	
Vice President Instruction, Cuyamaca College		Pat Setzer	X
Vice President Academic Affairs, Grossmont College		Katrina VanderWoude	
Vice President Administrative Services, Cuyamaca College		Sahar Abushaban	
Vice President Administrative Services, Grossmont College		Lorenze Legaspi	
Vice Chancellor, Business Services		Sue Rearic	X
Vice Chancellor, Workforce & Organizational Development		John Valencia	X
Associate Vice Chancellor, Research, Planning & Technology		Christopher Tarman	X
Sr. Dean College Planning & Institutional Effectiveness (Interim)		Mike Reese	X
Sr. Dean, Institutional Effectiveness, Success & Equity		Bri Hays	X
Sr. Director Information Systems		Brian Nath	X
Dean of LTRC/Technology, Cuyamaca College		Kerry Kilber Rebman	X
Dean of LTRC/Technology, Grossmont College		Fabienne Chauderlot	
Representative from DCEC			
Human Resources Representative			
Faculty representative from Cuyamaca College Technology Committee		Pat Newman	
Faculty representative from Grossmont College Technology Committee		Janet Gelb	
Classified Senate Representative		Dawn Heuft	X
Recorder:		Bernadette Black	X

Notes:

Item	Summary/Action	Communication Yes/No (To Whom/By Whom)

1. Business Process Analysis Follow up
   a. Grant BPA
   b. Intermediate Process
      • CC testing process recommended by BPA
      • Requests from GC and District Services to filter through Cabinets
	a. Grant BPA – Item deferred.
	
	b. CC's College Technology committee dove in the new process and made some changes to the form based on their discussion. CC also submitted two off cycle project requests form: online student
		Kerry will email Mike Reese a draft of their request form.

	evaluations and SARS tracking for tutoring. c. Requests will need to go through President's Cabinet. A formal evaluation will be given to their committee for feedback. GC is currently using TracDat for integrated planning. The goal is to have a single entry system where all requests are submitted for the year (such as staffing, budget, innovative practices). The goal is to streamline all requests.	

2. Long Term Strategy for ERP
    a. Engaging Ellucian to get information re: timeline, products, $, and people needed for implementation
    b. Ellucian CRM Recruit Demo (i.e., outreach and ECEA)
    c. Strategic Assessment of Colleague by Ellucian
    d. Education Planning Software
	a. It was determined that IT would engage with Ellucian to get more information on what the ERP would look like, what the timeline would be, how much money is needed and who needs to be involved.
	
	Colleague houses all of our student registration, student information, student services and cost of instruction. Colleague has several modules; some we have not yet implemented yet. As we look at Colleague and upgrades, it was suggested having Ellucian come out to do a strategic assessment on how we are using Colleague. Ellucian is prepared to come out in October and it would entail two and a half to three days. Their goal is to provide results before they leave. The Presidents will follow up with their VPs of Student Services on date(s).
	
	Julie added at a recent statewide workshop, there was a lot of focus on the software, Starfish, and thought we may want to explore this further. The State will give colleges a $45,000 mini-grant to help with the start-up costs and an additional $27,000 for license fee if it gets done within a year.
	
	b. As we look at the needs for the higher edge promise program, the District is looking into CRM Recruit. The demo was successful. Next steps will include IS doing the scoping call (looking at cost, how long it will take to implement, who
		IT will engage with Ellucian to get more information
		
		Nabil and Julie will follow up with their VP of Student Services regarding possible dates for Ellucian to come out and do an assessment on Colleague.
		
		IS will do a scoping call on CRM recruit and report back.

	all is needed, what commitment is needed for staff). They are working on identifying what resources are needed to implement and sustain. c. There was further discussion about what features we requested to see from the vendors as demos varied on what was shown. Pat responded that a taskforce was put together that came up with the list of features we wanted to see from the vendors and it was his understanding that list was given to the vendors. We need to resurrect those criteria when we make our final decision. There was further concern on whether or not we got comparable demonstrations. There was consensus, however, to move forward with the assessment.	
3. STANDING ITEM: Security • Security Workgroup	The Security Workgroup still has not met as Chris Tarman indicated he is still waiting for names from instruction. It will be crucial to have a faculty's perspective.	Chris will follow up with VPs of Instruction for names.
4. Report Outs: • Infrastructure Projects ➤ Voice Over IP (VOIP) ➤ Network Infrastructure ➤ Wireless Upgrades		
5. Next Meetings: ▪ October 19th @ 3:30-5:00, Grossmont College-- College Conference Room		